ACCESS STATEMENT

This access statement does not contain personal opinions as to our suitability for those with access needs, but aims to accurately describe the facilities and services that we offer all our guests/visitors

Access Statement for Leonardo Hotel Sheffield

Introduction

We are a city centre hotel located on Eyre Street, and are approximately a 10-minute walk to the city centre. We are about a 10-minute walk from Sheffield railway station with excellent public transport links to trains and buses. There is a gradual to medium hill to walk to and from station, (10% incline) but the immediate landscape is all level. We have 259 bedrooms over 9 floors, incorporating 13 accessible rooms. Our 8 meeting rooms are located on the lower ground floor. Our Fitness Suite is located on the lower ground floor and accessible for all of our guests. The lower ground floor and the ground

floor have no bedrooms on them, but every floor is accessible via the lifts. The Bar and Restaurant are located on the ground floor with easy access from Reception.

We look forward to welcoming you. If you have any queries or require any assistance please telephone us on +44 (0) 114 291 22 22 or email us on sheffieldenquiries@leonardohotels.co.uk

Pre-Arrival

The nearest railway station is Sheffield station and is located approximately a 10 min walk away, access is possible by wheel chair and there are dropped kerbs.

Our preferred taxi company is Veezu (formerly City Taxis) and on request, they will send a taxi that is wheelchair accessible. They can be booked via our front office team or alternatively can be contacted via +44 (0) 114 393939 or via their mobile app.

All Sheffield buses are equipped with accessible access for all travellers. The only restrictions are for travellers using a very large electric wheelchair or large mobility scooter. It is advised to contact their advice line for further guidelines: https://www.stagecoachbus.com/help-and-contact/faqs/contact-us

There are bus stops just outside the Hotel and our reception staff are available 24 hours to advise on the correct buses to get you to your destination.

Car Parking

All cars can stop outside in the bus bay for immediate loading and unloading only to the hotel, it is a flat, smooth surface of stone cobbles and tarmac.

We offer a number of disabled parking spaces on site, underneath the hotel, which is complimentary to blue badge holders, subject to availability. A parking charge of £10.00 per night can be requested, subject to availability, for other party members. This entrance is located at the rear of the hotel on Eyre Lane, entry via the black roller shutter. Access is via an intercom to the reception and your booking name and reference

number are required to access this car park. There is lift access to the hotel via the car park for disabled guests (please ring reception for this access). The car park is well-lit with clear signage.

The nearest car parking is available at the APCOA Moor Car Park on Eyre Street (Eyre Street, MSCP, Eyre Street, Sheffield, S1 4PY). Charges of £9.00 per 24 hours apply. Contact the car park for further details. Please ensure the blue token you receive upon entry is scanned on all occasions at the hotel reception before departing the car park .The surface from the car park to the hotel is even tarmac / paving slaps.

There are other long term and short term car parks within a 1000 metres of the hotel (see website for locations).

The car parks are well lit and en-route to the hotel there is street lighting.

Main Entrance and Reception

Upon arrival, we can give directions to the car parks etc. if required.

When entering the building there are two sets of automatic sliding doors. There are no steps to the main entrance.

The opening width of our automatic entrance doors are 1400mm.

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The reception is located immediately inside the front doors on the ground floor with no steps. There are three passenger lift's available to all floors from the reception. Braille is available beneath the floor option buttons within the lift. The room key is used to call the lift from the ground floor for additional security.

If a guest is not able to take their own luggage to the bedroom – Our team will take it to the room for them. If the room is not available at your time of arrival, we can store your luggage securely.

There are also male and female disabled toilets with baby changing facilities on the ground floor and a disabled toilet on the lower ground floor conference area.

Access to the Conference Suites and the Fitness Suite on the lower ground floor is accessible via the lift or staircase.

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Welcome Area

The ground floor is level throughout. Pushchairs and wheelchairs can be manoeuvred easily around the Reception, Lobby and Bar areas, and there are chairs and sofas available in reception.

The flooring in the ground floor Lobby is carpet and tiled flooring, in the bar and restaurant is carpet with a vinyl flooring section.

All public doors are 900mm wide.

All areas in Reception, Lobby and Conference areas are well-lit with adequate lighting in the ceilings and on the walls.

Reception staff can check in at the main reception desk but we could offer a check in online. We have a lowered reception desk for guests and visitors in wheelchairs along with a hearing loop.

We frequently accommodate show rounds of the property - we advise to pre-book with our Hotel Manager.

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ACCESS STATEMENT

Public Areas, Lounges and Lobbies

Our ground floor Lobby and Lounge area is located immediately inside the front door with level entry. These are accessed through the main doors, which have a clear opening width of 1400mm.

These areas are level throughout with access space between furniture, with a combination of high and low tables, couch and bucket chairs.

These areas are all well-lit with ceiling lights, wall lights and we also have floor lamps.

The flooring is a mixture of vinyl, tile and carpet.

There are televisions located at Reception and the Bar area.

Food and drink purchased outside of the hotel cannot be consumed in these areas.

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Bar area and Restaurant / Dining Room

The Restaurant and Bar areas are located on the ground floor and are accessible from Reception. The flooring is flat throughout.

The clear width to each area is 2000mm or more from the Bar to the Restaurant.

There is adequate space for wheelchairs and pushchairs.

The lights in the bar and restaurant are dimmed in the evenings but remain on during the day, and the flooring is carpeted with a small vinyl area in the restaurant.

We accommodate any dietary requirements, we have a full range of food, snacks and breakfast items available 24 hours a day and ask that we be informed in advance of any allergies and intolerances. Our menu's contain calorific information and indicate if gluten free, vegan etc.

Non-dairy milk is available as standard.

We will happily provide room service where necessary (for a small charge).

Both Bar and Restaurant food will be brought to you when ready, breakfast is a self-service buffet style and optional items are available on request. Assistance is available if necessary.

Staff can read out the menu if required.

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All of our crockery is white, some boards and slates used at the buffet servery, cutlery silver and the tables do not have cloths on them, but are supplied with cutlery, condiments and napkins.

Public and Accessible Toilets

The nearest WC's and accessible WC’s are located near the Bar area with all level flooring throughout. The accessible WC’s are integrated in the male and female toilets and have baby changing, nappy and sanitary bins for use.

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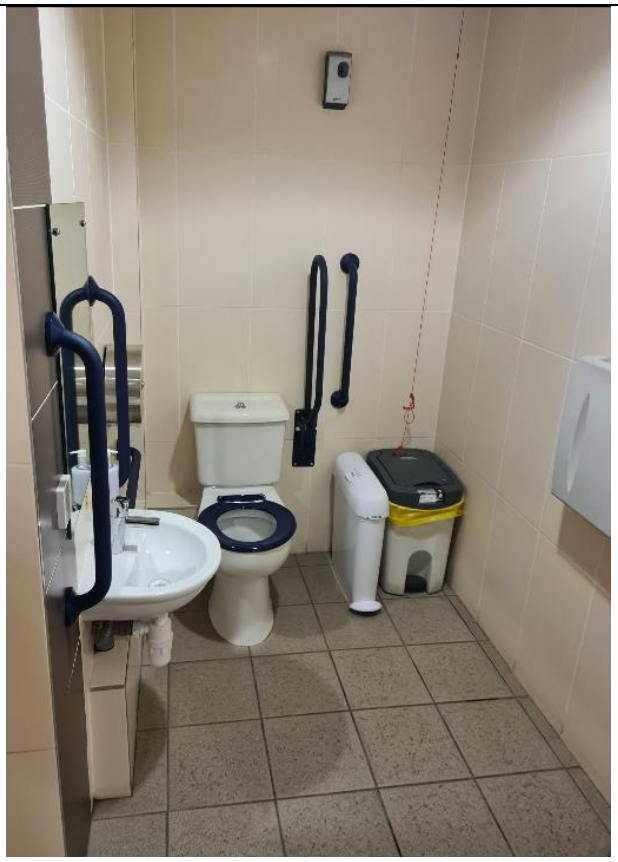

There is clear space for a wheelchair within the accessible toilet area.

The height of the WC from floor to seat is 480mm.

There are drop down and grab rails in situ.

If guests need assistance, there is a red emergency pull cord in the toilet, which is linked to our reception desk.

Our taps in our accessible public toilets are marked with tactile mark to distinguish hot and cold and are thermostatic, set between 39° and 41°

Conference and Meeting Rooms

We have eight Meeting Rooms on the lower ground floor level.

There is level access throughout and is accessible via either of the three passenger lifts or via a staircase.

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There is a Conference Lobby area, along with a smoking area, which is accessed via a ramp. Either is suitable for a wheelchair or a pushchair.

All areas are well-lit with spotlights and wall lights.

Furniture can be moved in the suites and the lobby areas upon request.

The clear door opening width to the meeting rooms is at least 900mm.

ACCESS STATEMENT

The nearest WC's and the accessible WC are located in the Conference Lobby area with all level flooring throughout. The accessible WC is separate to the male and female toilets.

The height of the WC from floor to seat is 480mm.

There are drop down and grab rails in situ.

If guests need assistance, there is a red emergency pull cord in the toilet, which is linked to our reception desk.

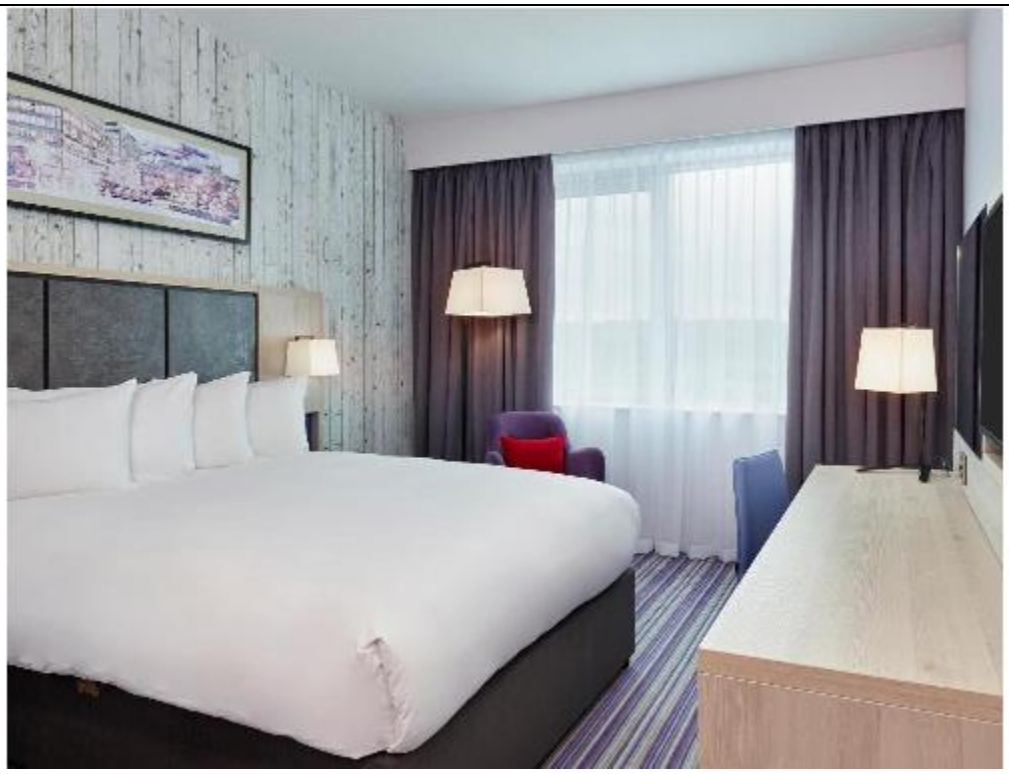
Our taps in our accessible public toilets are marked with tactile mark to distinguish hot and cold and are thermostatic, set between 39° and 41°.

Bedrooms

We do not have ground floor bedrooms, but every floor is accessible by the lifts or staircase.

On every floor, there are a number of fully accessible bedrooms (Standard, Superior and Executive), with a door opening of 900mm. All of the beds are either double or single/single and have low bedside units, coffee stations, and a luggage rack.

ACCESS STATEMENT



Access can be gained via an automatic door opening fob and an internal door release button.

There is a lower peephole for secure access in each room as well as an iron and ironing board.

Windows do open and there is air-conditioning in every room. A heater and a fan are also in the room for use.

Bedroom doors are marked with the door number on the front – however these are not raised in Braille format.

The furniture is fitted (desk, cupboards, wardrobe) but the chair and table can be removed if requested.

All bedrooms have a Fire Evacuation Plan on the back of the door.

The beds in our accessible rooms are doubles, we also offer a limited number of single/single rooms. Relatives or carers can stay next door with an interconnecting room available on the various floors.

The space next to the bed for wheelchair users to transfer onto the bed is 1780mm.

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The height of the beds to the top of the mattress is 660mm. The bed base goes all the way to the floor.

The bedroom is lit with a wall light, 2 bedside lights and a strip light installed into the headboard. Additional lighting of a table lamp and a floor lamp is present.

The walls and doors are of a grey colour, with one wall in the bedroom wall papered and the carpets are different shades of grey, purple and green. There are carpets in the bedroom throughout.

All our bedding and pillows are non-feather and are white in colour.

All of our accessible bedrooms have telephones. The phones have a flashing light indicator enabling the call to be seen and heard. The rooms have an emergency two-way call button linked to reception.

We also have a number of vibrating deaf alerters available (on request on a first come basis).

The room also incorporates a flashing beacon in case of an emergency.

Instructions on how to activate subtitles on the TV can be obtained from reception.

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Bathrooms, Accessible Shower Rooms and Toilets

A fully accessible bathroom has a wet room shower, with a seat attached to the wall, with a door opening of 900mm.

There are no accessible rooms with a bath.

All bathrooms are equipped with grab rails and drop down rails next to the toilet and shower seat, there is flat access from the bedrooms to the en suite.

The height of the WC from floor to seat is 480mm

The height of the washbasin is 730mm and there is clear space under the basin.

The shower dials are on a turn mechanism only with a lever mechanism.

The bathrooms are well lit with LED lights in the mirrors, which are fully encased.

The hand towels and bath towels are white.

Toiletries are supplied and are pump action dispensers.

ACCESS STATEMENT

There are red emergency pull cords located in bathroom located next to the shower and toilet. There is also an additional telephone in the accessible bathroom for emergencies.

Our taps in our accessible bathrooms have been embossed with hot and cold tactile markers.

Public Areas - Halls, Stairs, Landings, Corridors

The corridors are well lit with wall lights and spotlights in the ceiling; the corridor width is 1500mm wide.

The flooring on all corridors is carpeted.

We have three lifts from reception to all floors - these all come with audible announcements.

We may not be aware of your requirements, so please request that a Personal Emergency Evacuation Plan (PEEP's) is carried out by the Duty Manager on arrival.

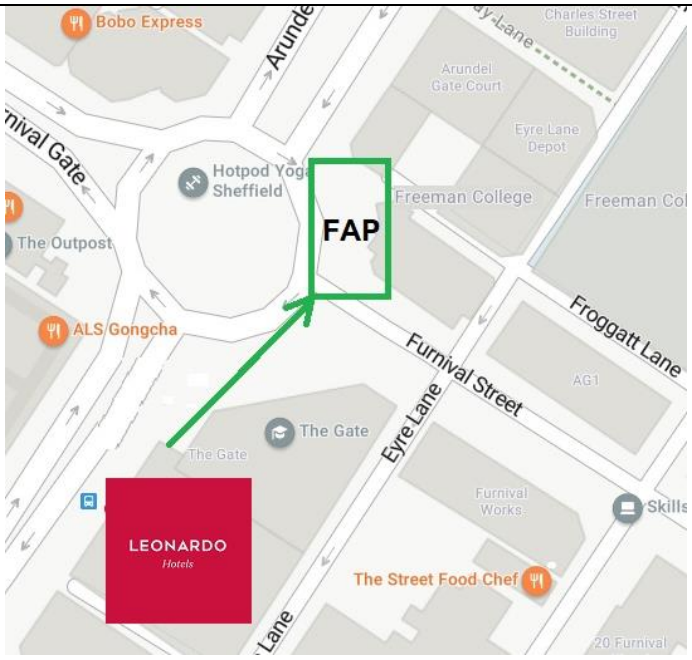
If you have specific requirements with regards to evacuating during an emergency evacuation and may require assistance from staff members, please make sure this is

highlighted when completing the PEEP's form on arrival. Should the Fire Alarm sound during your stay, you may need to evacuate the building by using the nearest emergency exit stairwell, nearest to your bedroom. However, the hotel uses a 'Phased evacuation' method and it may not require you or your party to totally evacuate the hotel in certain circumstances.

We have Refuge Call Points in every stairwell and on every floor, we will inform you at these call points if you are required to evacuate.

We have two Evacuation Chairs to assist with the evacuation if required and Duty Managers are trained on their use.

ACCESS STATEMENT



The Fire Assembly Point is located at Freeman College, Eyre Street.

Trained staff members will accompany you and your party to the Fire Assembly Point if required to do so.

Fitness Suite

Our Fitness Suite is located on the lower ground floor, which is accessible via either of the three passenger lifts or via a staircase.

ACCESS STATEMENT

It is a specialist rubber flooring throughout the Fitness Suite.

The Fitness Suite features a wide variety gym, weights, cardio and resistance machines, our fitness centre is open 24 hours a day.

Assistance Dogs

We welcome trained assistance dogs at all of our Leonardo Hotels across the UK and Ireland, in line with the Equality Act 2010 (UK) and the Disability Act 2005 (Ireland). Guests with assistance dogs are welcome to stay in all of our hotels and visit all public areas, including meeting and events, restaurants, and bars. Our team is trained to support guests with assistance dogs, ensuring a comfortable and accessible stay. If you have specific needs or require any adjustments during your stay, please contact the hotel in advance so we can make the necessary arrangements.

Additional Information

Address: **Leonardo Hotel Sheffield**
119 Eyre Street,
Sheffield,
S1 4QW

Telephone: +44 (0) 114 291 22 22

Email: sheffieldenquiries@leonardohotels.co.uk

Website: https://www.leonardohotels.co.uk/hotels/sheffield

The external signage used throughout the hotel is of a large white font on a red background and are clearly visible - pictograms are not used.

The internal signage used throughout the hotel is of a medium to large grey font on a clear background and are clearly visible - pictograms are not used.

ACCESS STATEMENT

There is complimentary Wi-Fi throughout the hotel.

The local hospital is:

Sheffield Hallamshire

Glossop Road,

Sheffield

S10 2JF

Main switchboard (for patient enquiries) +44 (0) 114 271 19 00